



Student Bar Association MEETING MINUTES

Thursday, January 5, 2023, 5:30 pm
Via Google Meet

1. **CALL TO ORDER**
2. **ATTENDANCE**
 - Stevie Goo, Mikayla Regier, Charles Cummins, Cleopatra Garcia, Alexandra Bernal, Nick Enns, Chance Waak, Leticia Garcia

 - Missing**
 - Maria Hernandez
3. **CONSIDERATION OF MINUTES**
 - November 17, 2022 meeting
 - Proposed Motion to approve minutes of the November 17, 2022 meeting of the SLOCL SBA--**Motion Passed**
4. **COMMENTS NOT ON AGENDA**
 - None
5. **OFFICER REPORTS**
 - None
6. **OLD BUSINESS**
 - **Plaque**
 - Quote to put on plaque. If anyone has an idea, will email Stevie.

 - **ID Cards**
 - Charles informed that Vista Print will not be making ID's after all, but instead has contacted a supplemental company that will be shipping a sample ID card. If it works out, the card should cost about \$8 per student.

- Stevie is working on the graphic design, and will submit for approval.
- **Hybrid Student Funds**
 - Stevie reached out to Marian last week and has not heard back. If no answer, will contact Dean Baltdodano before going to Dean Winnick.
 - The purpose is to find out if Hybrid students in this county should be included in events the school has, and if their SBA associated monies are in this school's account or if they have a separate account.
 - Stevie and Mikayla will make a list of questions for Dean Baltodano and will give an update once available.
- **SBA Website**
 - Proposed motion to make a committee in charge of updating SBA website. **Motion passed.**
 - Chance will lead committee and set up meetings
 - Mikayla, Alexandra and Stevie volunteered to be part of committee.
- **SLO Bar Representative**
 - Stevie will get information regarding rewriting the SLO Bar Rep. description in the bylaws, and possibly the Mentorship program as well. Will create a committee and vote on it on a later date.
 - Meanwhile, Cleo will contact Eva Ulz (2022 SLO Bar Rep) and get information regarding SLO Bar Rep's role.
 - Alexandra will be attending the MCLE event: State of the Courts and will report back. Alexandra volunteered to start a calendar with these events on Google calendar and then coordinate with Cleo with any other events she knows are happening.
- **Graduating Class Representative**
 - Stevie will reach out to last year's class after they are done with bar prep.
- **Socials--Vice President**
 - Mikayla suggested a "Back to School" social. Ideas given were an indoor event which include food and drinks. Possibly to be held on a Thursday or Friday at Leroy's in San Luis Obispo.

7. NEW BUSINESS

- **Mentorship Program**

- Program started by Eva Ulz. Will need information on how it works and time invested for this program. Stevie will coordinate with Cleo.

8. NEXT PROPOSED MEETING

- January 19, 2023 (Thursday) 5:30 pm (Google Meet)

9. MOTION TO ADJOURN MEETING--Motion Approved

- Meeting ended: 6:13 p.m.



Student Bar Association MEETING MINUTES

Thursday, January 19, 2023, 5:36 pm

ON CAMPUS—4119 Broad St #200, San Luis Obispo, CA

1. **CALL TO ORDER**
2. **ATTENDANCE**
 - All present
 - Guest: Dean Erica Flores Baltodano (SLO Campus Dean)
3. **CONSIDERATION OF MINUTES**
 - January 5, 2023—SBA meeting
 - Proposed Motion to approve minutes of the January 5, 2023—SBA meeting—**Motion Approved**
4. **COMMENTS NOT ON AGENDA**
 - Alexandra mentioned “Law Day,” will be coming up on May 4, 2023, and if there are any plans to include the law school.
 - Dean Baltodano is planning to make sure that the law school has a presence there.
 - “Law Day’s” purpose is a day to recognize the law, where the community is informed of how the legal and judicial system works. It sheds light on how legal nonprofits can provide legal services to the community, and many other areas as well.
5. **OFFICER REPORTS**
 - None
6. **OLD BUSINESS**
 - **Plaque**

- Stevie provided a few Latin quotes to put on the plaque. In the next meeting the quote will be voted on and settled.
- **ID Cards**
 - Charles received the sample student ID card and passed it around. The price of the card is \$7.80 but can fluctuate, depending on the design.
 - Stevie created the design to put on the card and passed it around.
 - The photo to be used will be the same photo that is in each student's profile, but has yet to be decided.
 - The purpose for the student ID card is for students to be able to:
 - Have an official law school identity, and
 - Get discounts on laptops, and other necessary items.
 - When approved, the intention is for all current law school students to get one student ID for the entire time they are in attendance.
 - The student ID card will be optional, only if the student wants one.
- **Hybrid Student Funds**
 - Dean Baltodano informed the board that SLO Hybrid students have their own funds, therefore SLO SBA does not need to include them in activities or events.
 - It is possible that Hybrid students will be establishing their own SBA.
 - If SLO SBA wants to include Hybrid students in their activities and socials, they may.
- **SBA Website**
 - Chance informed the board that he is still working on getting more info.
 - The proposed SBA website is to update the current one on the drop-down menu of the school's website, and add other information like:
 - Academic Calendar
 - FAQ
 - Scholarships
 - Intern opportunities

- Job opportunities, and more.
- **SLO Bar Representative**
 - Cleo called Eva Ulz and left her a message asking for information of what the position entails. She is waiting for her response.
 - Stevie informed Dean Baltodano that the board is working on rewriting the SLO Bar Representative responsibilities in the Bylaws. The Peer Mentorship program will be added as part of the responsibilities, but Stevie is still working on getting more info.
 - One of the responsibilities is to promote SLO Bar events.
 - If Cleo cannot make one of those meetings, she will inform Stevie and Stevie will find someone to go in her stead.
 - Alexandra will create a Google Calendar where these events can be added, and will give the board access to it, so anyone can add any other important information and keep the board updated.
 - Proposed Motion to approve Google Event Calendar creation—**Motion Approved.**
- **Graduating Class Representative**
 - Stevie will contact Seth Williams after he is done with Bar prep.
- **Socials**
 - “Back to school night” at Woodstock’s--Pizza and Beer.
 - All SLO students and one guest each are invited.
 - Budget to not exceed \$300
 - Reason budget is low is because average attendance at the socials is 15 people.
 - Motion for SBA “Back to school night” at Woodstock’s to not exceed budget of \$300--**Motion Approved.**
 - Mikayla will bring more information for the next Social at the next meeting.

7. NEW BUSINESS

- None

8. NEXT PROPOSED MEETING

- February 2, 2023 (Thursday) 5:30 pm (Google Meet)

9. MOTION TO ADJOURN MEETING--Motion Approved

- Meeting ended: 6:27 p.m.



Student Bar Association MEETING MINUTES

Thursday, February 2, 2023, 5:42 pm
Via Google Meet

1. CALL TO ORDER

2. ATTENDANCE

- Stevie Goo, Mikayla Regier, Charles Cummins, Cleopatra Garcia, Nick Enns, Chance Waak, Maria Hernandez, Leticia Garcia
- Guest: Dean Erica Flores Baltodano (SLO Campus Dean)

Missing

- Alexandra Bernal

3. CONSIDERATION OF MINUTES

- January 19, 2023—SBA meeting
 - Proposed Motion to approve minutes of the January 19, 2023—SBA meeting—**Motion Approved**

4. COMMENTS NOT ON AGENDA

- Dean Baltodano encourages students to join the SLO County Bar Association.
 - Membership is free for students
 - Start networking early
 - Membership gets bar bulletin
- Mikayla will make a flyer for this.

5. OFFICER REPORTS

- Charles reported that \$251.72 was spent for the Pizza Party—Welcome Back, Social.

6. OLD BUSINESS

- **Hybrid Question—Resolved**
 - Dean Baltodano provided information regarding SLO Hybrid students and funds. Hybrid students have their own funds. If SLOCL SBA wants to include them in their activities and events, they may—but it is customary for the other campuses to include their Hybrid students in activities and events.

- **Graduating Class Representative—Resolved**
 - Established Class Representative as Seth Williams
 - Graduation will be May 21, 2023

- **2021 Grad Gifts: Podium and Plaque**
 - After reviewing quotes for the plaque, it was decided to go through the process of choosing quotes again.
 - Proposed motion for SBA students to submit a quote to Stevie by Thursday, February 9, 2023. **Motion Approved**
 - After all quotes are submitted, Stevie will take a poll and the SBA students will vote.
 - Stevie and Charles will investigate the measurements of the plaque to make sure the quote fits.

- **ID Cards**
 - Charles and Stevie will research on the ID company's website to see if the design made for the ID will work with the company's options.

- **SBA Website**
 - Sub-committee will get together to research current student needs and get other ideas to add to the website.
 - Dean Baltodano suggested a social media page for the website.
 - Currently, Dena Dowsett is the person in charge of updating the website.
 - Any FAQ would need to be run by the school administrators first to make sure the appropriate person answers the question.
 - Charles suggested a calendar to be embedded onto Populi since not everyone uses social media.
 - Sub-committee will come back to this subject after research.

- **SLO Bar Representative**
 - Stevie sent Cleo the changes for the SLO Bar Rep responsibilities in the Bylaws. Cleo received it and agreed to everything.
 - CHANGES:
 - The mentorship program was added as one of the responsibilities SLO Bar Rep has, and
 - If for any reason, the SLO Bar Rep cannot make the SLO Bar monthly meeting, they are too inform the board, so someone else can be sent in their stead.
 - Dean Baltodano mentioned that annual membership to the SLO Bar is free for law students. At some point it was not free and the SBA would pay for the SLO Bar Rep annual fees, but now it is free.
 - This information will be added/amended into the bylaws.
 - Proposed motion to approve the revised bylaws as amended—**Motion Approved**
 - Charles abstained from vote—due to not reviewing the changes.

- **Socials**
 - Valentine's Day Social
 - Mikayla would like to bring light snacks for the students before class on February 14, 2023
 - Motion to spend \$50 on Valentine's Day Event for in-class students—**Motion Approved.**

8. NEXT PROPOSED MEETING

- February 16, 2023 (Thursday) 5:30 pm (Google Meet)

9. MOTION TO ADJOURN MEETING--Motion Approved

- Meeting ended: 6:27 p.m.



Student Bar Association MEETING MINUTES

Thursday, February 16, 2023, 5:38 pm
Via Google Meet

1. **CALL TO ORDER**
2. **ATTENDANCE**
 - All Present
3. **CONSIDERATION OF MINUTES**
 - February 2, 2023—SBA meeting
 - Proposed Motion to approve minutes of the February 2, 2023—SBA meeting—**Motion Approved**
4. **COMMENTS NOT ON AGENDA**
 - None
5. **OFFICER REPORTS**
 - None
6. **OLD BUSINESS**
 - **Plaque**
 - Quote results came in and the quote will be:
 - “It always seems impossible until it’s done.”
 - Motion for the final purchase of the plaque and podium—**Motion Approved.**
 - **ID Cards**
 - None—more info next meeting.

- **SBA Website**
 - Sub-Committee had a meeting and will soon be sending out a questionnaire to the student body of what they would like to see on the webpage.
 - On March 1, 2023—there will be another meeting for the website sub-committee to define exactly what questions they want to send out to the students.
 - SBA Calendar
 - Whether to have calendar on the website or making a physical one and placing it on the bulletin board is the question at hand.
 - It was suggested to add this topic on the questionnaire.
 - Social Media Page
 - Kern County has an Instagram page—which is very colorful and well organized.
 - The Sub-committee will investigate who is in charge of the Instagram page in Kern County and get more information to see if it is something SLO SBA wants to do or not.
- **Socials**
 - Successful Valentine's event
 - Nothing planned for now but will bring ideas for St. Patrick's Day at next SBA meeting.

7. NEW BUSINESS

- **School Newsletter Article**
 - Mikayla will write a 200-300 word article promoting SBA and how to get involved.
 - Submission for the article will be 2/21/2023
 - Motion for promoting SBA in school newsletter—**Motion Approved.**
- **Peer Mentorship Program**
 - A flyer announcing the Peer Mentorship program will be placed on the bulletin board so students will know about the program and contact Cleo.

- **Purchase New Printer**
 - School needs new printer that will work correctly.
 - Motion to approve the purchase of a new printer that will not exceed the cost of \$350—**Motion Approved**
 - The printer will print 7000 pgs/ cartridge.
 - Charles will purchase printer

- **Law Day**
 - Law day is May 4, 2023—TBA

- **Co-hosting an event with SLO CBA**
 - SLOCL/SLOCBA Event—TBA

8. NEXT PROPOSED MEETING

- March 2, 2023 (Thursday) 5:30 pm

9. MOTION TO ADJOURN MEETING--Motion Approved

- Meeting ended: 6:12 p.m.



Student Bar Association MEETING MINUTES

Thursday, March 2, 2023, 5:41 pm
Via Google Meet

1. **CALL TO ORDER**
2. **ATTENDANCE**
 - Present: Stevie Goo, Charles Cummins, Cleopatra Garcia, Alexandra Bernal, Leticia Garcia
 - Absent: Mikayla Regier, Nick Enns, Chance Waak, Maria Hernandez
 - Guest: Dean Baltodano
3. **CONSIDERATION OF MINUTES**
 - February 16, 2023—SBA meeting
 - Proposed Motion to approve minutes of the February 16, 2023—SBA meeting—**Motion Approved**
4. **COMMENTS NOT ON AGENDA**
 - None
5. **OFFICER REPORTS**
 - Charles (Treasurer)
 - Will be giving a reconciliation report of account statement at next meeting.
 - The new printer is has arrived and is on campus. Charles will be installing it next week.
 - What to do with old printer?
 - Dean Baltodano will send an email to students to see if anyone would like the printer, and if there are no takers

within 2 weeks of the announcement, Charles will donate it to a recycling center.

- Motion for Dean Baltodano to send email to students to see if anyone would like the old printer, and if no one responds within 2 weeks of email, the printer shall be donated to a recycling center—**Motion Approved**

6. OLD BUSINESS

- **Grad Gift Podium/ Plaque**
 - Stevie will contact Marian to see what is the best way to purchase the podium
- **ID Cards**
 - Charles reported the company requires a \$200 deposit to move forward. Charles will submit the design to see if the company can work with it, and if so, will need to make a motion for the deposit. There will be more information on this topic at next meeting.
- **SBA Website**
 - Chance is ill at the moment, so will give an update on this topic at next meeting.
- **Peer Mentorship Program**
 - Stevie sent Cleo an email with Peer Mentorship Program flyers—that are updated with Cleo and Eva's email addresses. Stevie would like this info to go on the website.
 - Would also like Cleo to talk to each class promoting the program—so they will set a date to do that.
- **Law Day (May 4)**
 - Is scheduled from 5 – 7 pm
 - Dean Dowsett is taking the lead to make law school presence:
 - To promote clinics that serve SLO County residents
 - To market the law school
 - SBA will keep Law Day on the agenda and wait to see what kind of support Dean Dowsett may need from the student body.
- **Co-host an event with the SLO County Bar Association**
 - Stevie and/or Mikayla will be working with Nicole (Point person at SLO Bar) to plan a "Co-host event" during break between Summer

and Fall. Best days to have this event are a Thursday and/ or Friday.

- **Socials**

- Mikayla is not present, so will continue at next meeting.
- March 16—Donuts with the Dean
 - Because the next SBA meeting conflicts with “Donuts with the Dean” event, the next SBA meeting is postponed until Thursday, March 23, 2023—Via Google Meet.

8. **NEW BUSINESS**

- **Final Exam Disbursement**

- Stevie asked Dean Baltodano a question that has pressed on some students regarding the long, tedious process that students have to go through to see their final exams and scores.
 - Students have to send the school an email and fill out a form, then the student has to scan the exams themselves. Why not have a copy ready for each student?
- Dean Baltodano said:
 - It is a security issue—cannot have original exams leave the premises.
 - Exams are not already scanned into the system. There is a process. If a student wants to see their graded exam, they have to come and scan it or copy it themselves.
 - When the school says that exams are ready, it means that all professors have submitted the grades and all grades are input into Populi. It does not mean that the exams are scanned and ready for distribution. They are all hard copies.
 - The only students who may get a scanned copy are hybrid students.
 - Another more specific question Stevie asked Dean Baltodano was if it was possible for the school to scan the exam for the student who filled out the form, and have it ready for them to pick up when they arrive?
 - Dean Baltodano said it was not possible to do this because of the amount of time it would take Marian to do this. If the student or students have any further questions about this, they should contact Marian.

- Charles commented that the new printer should alleviate the scanning and printing issues students have had in the past.
- **External Events**
 - **Marathons or Walks**—Nick and Stevie have discussed this as a good law school participation activity within the community. There are two scheduled events within SLO county, and they are:
 - **Morro Bay Triathlon**—November 5, 2023
 - Held in Morro Bay
 - Helps to get SLOCL's name out.
 - **Alzheimer's 5k Walk**—November 4, 2023
 - There will be a "kick-off party" on Tuesday, March 28, 2022 from 5:30 – 7:30 pm, at Antigua Brewing Company
 - At this "kick-off," participants can register.

9. NEXT PROPOSED MEETING

- Thursday, March 23, 2023 5:30 pm—Via Google Meet (*Last meeting this semester*)

9. MOTION TO ADJOURN MEETING--Motion Approved

- Meeting ended: 6:11 p.m.



Student Bar Association MEETING MINUTES

Thursday, March 23, 2023, 5:34 pm
Via Google Meet

1. **CALL TO ORDER**
2. **ATTENDANCE**
 - All present
3. **CONSIDERATION OF MINUTES**
 - Consideration of March 2, 2023—SBA meeting minutes
 - Stevie Comment:
 - **Peer Mentorship Program—Update**
 - Cleo made announcement in all classes about the program and will be pairing up all students who sign up for the program with 3 or 4L students that are also signed up for the program.
 - Stevie will be forwarding the applications she has received to Cleo.
 - **Final Exam Disbursements**
 - If have any questions, please refer to the March 2, 2023 minutes where there is a detailed explanation of why students have to scan their own graded, final exam results.
 - If still have questions, please see Marian.
 - Proposed Motion to approve minutes of the March 2, 2023—SBA meeting—**Motion Approved**

4. COMMENTS NOT ON AGENDA

- NONE

5. OFFICER REPORTS

- **Mikayla (Vice-President)**—announced discounted headshots being offered for the low price of \$15 for anyone who is interested. Dean Baltodano had mentioned this discount being offered by the Women's Law Association, and head shot appointments will be held next Wednesday.
 - Stevie made sure that all class representatives spread the word of the head shot opportunity.
- **Charles (Treasurer)**—Will have report on financials at a later date. There have been no new expenses to report, besides what has already been discussed in past meetings. The biggest expenditures we have is the podium.
 - Stevie asked Charles if he could provide an end of semester balance as soon as it is available.

6. OLD BUSINESS

- **2021 Grad Gift Podium/ Plaque**
 - Marian will purchase podium.
 - Stevie is working with the Grand Awards in Arroyo Grande, who will be making the plaque. Stevie is still waiting for exact estimates and will inform when everything is complete.
- **ID Cards**
 - Due to lack of time, Charles will not be able to complete the ID Card Project, it was never his intention to take the whole project on, he just volunteered to help link a printing company, and would like to return the project back to the group.
 - Charles made motion to give the task of ID Card Project back to the group for further consideration—and comments about the subject continued.
 - Mikayla commented that ID cards should fall under administrative policy. It would be uniform for all students and should not come out of SBA fund. Mikayla would like to bring this subject up to Marian or the Dean.
 - In response to Mikayla, Stevie commented that this is not a new subject, students want an ID, but unfortunately, the responsibility of providing a physical ID to the students will

not be handled by the main administrative decision makers. Purchasing an ID machine for the school is also not a possibility at this time. Purchasing an ID machine was not approved in the past, according to information provided to Stevie by Seth.

- Stevie recently sought a quote from Poor Richard's Press in San Luis Obispo and they are quite expensive. They quoted \$544 for 15 ID cards.
- Stevie will inquire with other SBAs to see if pooling funds together is a possibility to purchase an ID machine and work together to produce them, or maybe have administration produce them.

- **Virtual ID on Populi**

- The virtual ID found on Populi has a barcode and is satisfactory, and although it is not physical, it may satisfy store requirements to give student discounts.
- Chance made a motion.
 - MOTION to add instructions on how to locate Populi's virtual ID in the "Hot Tips" area of the SBA's website—MOTION APPROVED.
 - An email link to the SBA website of "Hot Tips" will be sent to all students

- **SBA Website**

- Chance and Stevie will get together to work on:
 - SBA Calendar
 - Alex drew up a mock calendar.
 - Marketing:
 - Group Page on Populi on Instagram
 - Dean Baltodano suggested to create an SBA Instagram account to promote school socials, and similar things.
- SBA Website Committee will get together to discuss exactly how and what will be on the website.

- **Law Day (May 4, 2023)**

- Stevie waiting on Dena to communicate about volunteer help needed. Once Dena contacts Stevie, Stevie will update when more information is available.

- **Co-host an event with the SLO County Bar Association**
 - Stevie and Mikayla have been speaking with Nicole (Representative at SLO Bar) to plan a “Co-host event” during break between Summer and Fall break. The best days to have this event are Thursdays because attorneys do not normally attend on Fridays.
- **Socials—Mikayla**
 - Because finals are coming up, there will be no socials for now, but will plan to do something for after Spring break.
 - Dean sent an email of activities that will be happening during study week—Mikayla will reach out and ask for specifics of what these activities are.
 - Dean’s Corner
 - Purpose: provides students with different opportunities like scholarships. It would be a good idea for class representatives to keep their cohorts informed of scholarship deadlines.

7. **NEW BUSINESS**

- **Graduation Volunteers**
 - Graduation is on May 21, 2023 at 1:30 p.m., at the San Luis Obispo High School Auditorium.
 - Stevie is looking for a volunteer(s) to help out at the ceremony. Volunteering consists of giving out programs, ushering, helping clean up, and whatever else is needed.
 - Alex volunteered to help Stevie at graduation, and anyone else who wishes to participate, contact Stevie. Alex and Stevie should arrive at the event by 12:30 p.m.
- **External Events**
 - Morro Bay Triathlon—November 5, 2023
 - Nick and Stevie encouraged SBA to get involved and/or keep their cohorts informed about this event. It’s good for mental and physical health, and helps promote the school.
 - Stevie will see if SBA could possibly use SBA funds to buy shirts or hats for those who participate.
 - Alex commented that there are at least 3 (1L’s) that are already interested in participating.

- Will talk about this and plan when we come back from break.

8. NEXT PROPOSED MEETING

- May 11, 2023 (Thursday) 5:30 pm—Via Google Meet

9. MOTION TO ADJOURN MEETING--Motion Approved

- Meeting ended: 6:22 p.m.

Approved on: 8/24/2023

Noted and Recorded by:

Approved by:

Leticia Garcia
Leticia Garcia (Aug 24, 2023 14:39 PDT)
Leticia Garcia, Secretary

Stevie Goo
Stevie Goo, President